

Board of Directors Meeting Minutes SPECIAL SESSION Virtual Meeting via Zoom June 8, 2021

#### Attending:

Bud Kern, President
Natalie Ingram, Vice President
Alex Townsend, Treasurer/Secretary
Ron Belmont, Director
Bruce Benham, Director
Jill Hegardt, Director
Sheryl Lowenhar, Director

### **Staff Attending:**

Jenna Kohl, Executive Director
Dee Nortman, Financial Operations Director
Mike Fenzel, Facilities & Recreation Director
Jona Davis, Community Engagement Director
Gabi Enriquez, Events & Programs Senior Manager
Erin Valdez, Exec. Assistant/HR Administrator

#### I. Call to order

President Kern called the meeting to order at 4:35 p.m. and a quorum was established via Roll Call. All board members were virtually present.

#### **II. Consider Approval of Funds for Projects**

Community Engagement Director Jona Davis and Events & Programs Senior Manager reviewed the history of seasonal programming. The Home for the Holidays programming in 2020 included the introduction of the Merry & Bright Trail of Lights, which was met with positive praise and requests for a longer display. The \$40,000 cost estimate associated for a month-long display with structured activity bundle for 2021 includes power/outlet upgrades to the Desert Camp trail and maintenance of the lights. Other individual night events would include an opening night program with a specific Hanukkah celebration, custom coffee and cocoa bar, an evening with the Dickens Carolers, a holiday movie among the lights, and horse-drawn carriages, which would be ticketed. \$18,000 was spent on the week-long display in 2020. Staff will communicate with Whitestone to not conflict with their cocoa stroll event, along with the Village Club to not conflict with their holiday programming.

Motion: To approve no more than \$40,000 for the expanded 2021 Merry & Bright Trail of Lights Programming Motioned by Natalie Ingram; Seconded by Rob Belmont; Motion passed unanimously.

Executive Director Jenna Kohl reviewed the upgrades needed for safety improvements to the pickleball court. The concrete needs to be filled in from the edge of the court and extended out to the fence line. Facilities & Recreation Director Mike Fenzel is collecting quotes; the current quote received is approximately \$20,000. Board members voiced concerns regarding risk and liability; ED Kohl will update the board after communicating with Kurt Brueckner for legal advice on liability and risk until the project can be completed.

Motion: To authorize staff to proceed with obtaining quotes and completing the concrete improvement project on pickleball court #1

Motioned by Bruce Benham; Seconded by Jill Hegardt; Motion passed unanimously.

ED Kohl reviewed the safety upgrades needed to the path & trail system, including trail erosion around the lake in Tapadero and a curb cut to allow better ingress and egress in Silverleaf. President Kern asked if the Path and Trail Maintenance line item in the budget could provide maintenance like this in the future; ED Kohl confirmed that this would be a capital expense. The board requested alternatives to the proposed railing along the lake in Tapadero. ED Kohl requested staff have time to talk with Okanogan to see if there is a grading solution alternative to a railing.

Motion: To approve the expenditure of up to \$6,000 to complete the curb cut in Silverleaf and regrading of the path along the lake

Motioned by Natalie Ingram; Seconded by Sheryl Lowenhar; Motion passed unanimously.

## III. Adjourn Meeting

Motion: To adjourn the meeting at 5:18 p.m.
Motioned by; Seconded by; Motion passed unanimously.

# Minutes submitted by Erin Valdez

These minutes attested by:

**Alex Townsend** 

Community Council Board Secretary/Treasurer

September 21, 2021