



Security Committee Charter

As appointed and approved by the DC Ranch Association Board of Directors (Board), the Security Ad Hoc Committee is hereby formed with the following:

- I. **General Purpose:** The mission of the Security Ad Hoc Committee is to aid in the review and recommendation of a third-party security provider for the DC Ranch Community and to help determine improvement to the scope of the services. The committee will also review community speed limits, speed deterrent alternatives and how to reduce vehicles on paths.
- II.
- III. **Leadership and Membership:**
 - a. The Security Ad Hoc Committee Chair shall:
 - Be a member of the Board.
 - Preside over Committee proceedings and, upon consulting with Committee members and staff, coordinate meeting schedules, agenda and assign tasks and responsibilities.
 - Provide a written and verbal report of the Committee's activities at all meetings of the Board.
 - b. Membership of the Committee shall be comprised of:
 - No more than 7 members including the Chair.
 - Non-Board Member residents representing all four Villages, manned and unmanned gates and a sub-association.
- IV. **Guidelines:** The Committee:
 - a. Shall serve at the pleasure of the Board of Directors.
 - b. Shall review all bid proposals for future contracts.
 - c. Shall attend presentations and interviews with contract candidates.
 - d. Shall help determine what improvements or additions, if any, need to be made to the scope of services within the security contract.
 - e. Shall provide a written recommendation to the Executive Director to be reviewed and evaluation by the Board of Directors.
 - f. May be privileged to information that should be held confidential and shared only within the Committee and the Board.
 - g. Other duties as requested by the Board.

- V. **Meetings:** The Committee will meet as needed and at the times and dates determined most appropriate by the Committee Chair. Once the Committee has met its duties and a security provider has been selected by the Board, the committee will be dissolved.

- VI. **Authority:** The Committee is authorized to seek community input regarding matters of community security and to make recommended changes to the scope of services provided by a third-party security provider. The Committee does not have decision making authority regarding changes in scope or services or selection of the provider. The Committee does not have spending authority to carry out its duties.

- VII. **Relationship to Staff:** Though not members of the Committee, the Executive Director, and a minimum of one other staff member shall attend all Committee Meetings as management liaisons. Staff shall be available to the committee for assistance, but individual committee members shall not make direct requests of any staff member. The owner, as well as the Account Manager, of the current security company shall also attend the security meetings.