Community Council Board of Directors
SPECIAL Meeting Minutes
June 6, 2022
Via Zoom

Attending:
Jill Hegardt, President
Elizabeth Kepuraitis, Treasurer/Secretary
Ron Belmont, Director
Natalie Ingram, Director
Ethan Knowlden, Director
Alex Townsend, Director

Staff Attending:
Jenna Kohl, Executive Director
Dee Nortman, Financial Operations Director

I. Call to Order
The meeting was called to order by President Hegardt at 4:51 p.m. and a quorum was established. Director Townsend arrived at 4:52 p.m.

II. Consider Appointment to Community Council Board to Fill Reminder of Director Benham's Term
The Nominating Committee presented Claudia Stiglic as their board appointment to fill the remainder of the term vacated by Bruce Benham. Her term will begin June 7, 2022, until March 31, 2023.

Motion: To approve the Nominating Committee's appointment and confirm Claudia Stiglic to fill the remainder of Director's Benham's term (June 7, 2022 – March 31, 2023)
Motioned by Natalie Ingram; Seconded by Ron Belmont; Motion passed unanimously

III. Selection of Board Officer – Vice President
President Hegardt reported that with Director Benham's departure, the Vice-President role is now vacant. President Hegardt asked if there was anyone that had an interest in serving in this position; and if not, are there any nominations. Director Ingram is not eligible but would like to nominate Director Belmont. Executive Director Kohl stated there is a policy in place that would make him ineligible due to Director Belmont's officer role on the covenant commission. Secretary Kepuraitis volunteered to act in a dual role as Vice President and Secretary. Executive Director Kohl stated that if Director Kepuraitis is appointed in this dual it will limit her ability to serve as an Officer in the future. President Hegardt asked if this role needs to be filled or can she be appointed to this dual role of President/Vice-President. Executive Director Kohl states there is no written policy precluding this but will confirm with legal. If there is an issue, she will let the board know.

Motion: To approve President Hegardt's appointment in dual role President and Vice-President for the duration of her officer term.
Motioned by Ethan Knowlden; Seconded by Natalie Ingram; Motion passed unanimously.

IV. Consider Appointment of Audit Firm
Financial Operations Director Nortman gave an overview on the current state affairs with audit firm Mansperger, Patterson & McMullin. A couple of months ago, Mansperger, Patterson & McMullin advised that there would an increase in fees by 15% for the next audit even though we have a three-year contract. Director Nortman recommends that the board approve engaging previous audit firm Butler Hansen for the 2022 audit with stipulation that a new field support representative is assigned and to request a quote for two additional years.

Motion: To approve engagement of previous audit firm Butler Hansen for 2022 audit with stipulation that a new field support representative is assigned, and to receive a quote for two additional years.
Motioned by Elizabeth Kepuraitis; Seconded by Natalie Ingram; Motion passed unanimously

V. Adjournment
The meeting adjourned at 5:20 p.m.

Minutes submitted by Melissa Fuentes

These minutes attested by:

Elizabeth Kepuraitis
Community Council Board Secretary/Treasurer
July 28, 2022

6.22.2022 Special Session Minutes

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