



Community Council

Board of Directors Meeting Minutes
REGULAR MEETING
The Homestead Community Center
September 22, 2022

Attending:

Jill Hegardt, President
Elizabeth Kepuraitis, Treasurer/Secretary
Alex Townsend, Director
Ron Belmont, Director
Natalie Ingram, Director
Ethan Knowlden, Director
Claudia Stiglic, Director

Staff Attending:

Jenna Kohl, Executive Director
Mike Fenzel, Facilities & Recreation Director
Jona Davis, Community Engagement Director
Dee Nortman, Financial Operations Director
Melissa Fuentes, Executive Assistant/HR Administrator
Elizabeth Dankert, Communications Senior Manager

I. Call to order

President Hegardt called the meeting to order at 5:34 p.m. and a quorum was established via Roll Call. All board members were present.

II. Approval of Meeting Minutes

Motion: To approve the minutes from the July 28, 2022, board meeting.

Motioned by Ron Belmont; Seconded by Elizabeth Kepuraitis; motion passed unanimously

III. President's Report

President Hegardt reviewed the topics discussed at the most recent Governance Committee meeting. The committee reviewed the following:

- Firewise
- Artificial Turf
- DCSIP Open House
- 25th Anniversary
- Resident Survey

The board has three directors whose terms are ending in either December or March. Executive Director Kohl would like to start the process early to form a Nominating Committee. President Hegardt, Director Knowlden, and Director Ingram volunteered to serve on the Nominating Committee with Executive Director Kohl.

Motion: To approve Jill Hegardt, Ethan Knowlden, and Natalie Ingram to be appointed to the Nominating Committee
Motioned by Ron Belmont; Seconded by Elizabeth Kepuraitis; motion passed unanimously

VI. Staff Reports

Executive Director Jenna Kohl reviewed the items on the staff report, which are posted on the DC Ranch website. New team members were announced: Events & Rental Support Specialist Nina Gertzman; and Community Center Receptionist April McCracken. Please give them a warm welcome. Jenna also recognized recent anniversaries: Luis Ayala –3 years, Monika Truax - 7 years, Gina Richard - 1 year, Rafael Lopez - 3 years, and Alexandra Duemer - 4 years. Jenna announced Elizabeth Dankert recently graduated from Class 36 of Scottsdale Leadership. Staff conducted onboarding and site review with new insurance Broker Brown and Brown. \$1m has been transferred from operating to capital funds. She reviewed upcoming events and recapped numerous events that took place. Other items reported on include DC Ranch Gives, Resident Leadership Academy, Neighborhood Park Parties, Resident Demographic and Interest Survey, and Project Updates.

Financial Operations Director Dee Nortman reviewed the highlights of the Financial Report through June and the Quarterly Benefit Fee report.

VII. Old Business

None

VIII. New Business

Executive Director Kohl thanked Alexandra Duemer, Communication Coordinator for all her hard work with the Historic Committee. There were fourteen applicants including two youth applicants, they all bring a lot of knowledge and experience. The Historic Committee will function as advisory to the Board and is responsible for capturing DC Ranch's history through video, collateral, stories, and photographs. Executive Director Kohl recommends the following staggered-term appointments to begin October 1:

Name	Term
Ron Belmont	Oct. 1, 2022 – Sept. 30, 2023
Gary Frazer	Oct. 1, 2022 – Sept. 30, 2024
Karen Gallivan	Oct. 1, 2022 – Sept. 30, 2025
George Hartz	Oct. 1, 2022 – Sept. 30, 2023
Sophia Lin	Oct. 1, 2022 – Sept. 30, 2023
Lauren Mackin	Oct. 1, 2022 – Sept. 30, 2025
Debra McKeighan	Oct. 1, 2022 – Sept. 30, 2023
Julia Mitchell	Oct. 1, 2022 – Sept. 30, 2024
Nicole Richard	Oct. 1, 2022 – Sept. 30, 2025
Don Ruff	Oct. 1, 2022 – Sept. 30, 2023
Katerina Shukhat	Oct. 1, 2022 – Sept. 30, 2023
Marina Sominsky	Oct. 1, 2022 – Sept. 30, 2025
Lisa Stone	Oct. 1, 2022 – Sept. 30, 2023
Marianne Victor	Oct. 1, 2022 – Sept. 30, 2024

Motion: To approve the above inaugural Historic Committee appointments

Motioned by Ron Belmont; Seconded by Claudia Stiglic; Motion passed unanimously

Executive Director Kohl reviewed the staff requests for year-end expenditures using excess operating funds, including:

- 1) 25th anniversary give away items (\$10,000)
- 2) 25th anniversary penny press (\$6,500)
- 3) A-frames and inserts used for communications (\$2,000)
- 4) Décor used at events and programs (\$5,000)
- 5) Portofino lighting at The Homestead (\$20,000)

Motion: To authorize funding of year-end expenditures of 25th anniversary items, A-frames and inserts, décor, and lighting at The Homestead.

Motioned by Ron Belmont; Seconded by Ethan Knowlden; motion passed unanimously

IX. Meeting adjourned at 6:13 p.m.

Minutes submitted by Melissa Fuentes

These minutes attested by:



Elizabeth Kepuraitis

Community Council Board Secretary/Treasurer

November 3, 2022