

Board of Directors Meeting Minutes REGULAR MEETING Desert Camp Community Center October 20, 2022

Attending:

Jill Hegardt, President
Elizabeth Kepuraitis, Treasurer/Secretary
Alex Townsend, Director
Natalie Ingram, Director
Ethan Knowlden, Director
Claudia Stiglic, Director (virtual, departed at 6 p.m.)

Staff Attending:

Jenna Kohl, Executive Director
Mike Fenzel, Facilities & Recreation Director
Jona Davis, Community Engagement Director
Melissa Fuentes, Executive Assistant/HR Administrator
Dee Nortman, Financial Operations Director
Elizabeth Dankert, Communications Senior Manager
Luis Ayala, Custodial & Maint. Senior Manager

Excused Absence:

Ron Belmont, Director

I. Call to order

President Hegardt called the meeting to order at 5:35 p.m. and a quorum was established via Roll Call. All board members were present except for Director Belmont who had excused absence.

II. Consider Sustainability Committee Charter

Executive Director Kohl presented for Board approval an overview of the Sustainability Committee Charter. The Sustainability Committee is being established as a joint committee of the Community Council, Ranch Association, and Covenant Commission that serves in an advisory capacity to provide guidance and counsel on sustainability initiatives and environmental practices for the organizations and DC Ranch community-at-large in accordance with governing documents. The Charter information was provided in the Board packet.

Motion: To approve Sustainability Committee Charter and permit minor changes of clarification as needed. Motioned by Ethan Knowlden; Seconded by Alex Townsend; Motion passed unanimously

III. Review of 2023 Budget Edits

Executive Director Kohl, Financial Operations Director Nortman, and Treasurer/Secretary Kepuraitis presented the budget revisions staff made following the board's direction after the October 6 work session. Changes made included decreases in Communications, Community Engagement, and Charitable Events, all of which contributed to bringing the budget to balance. The next step is for the Board to adopt the budget at November 3 Board Meeting. The board entertained resident question and comment. The budget presentation will be posted on dcranch.com.

IV. Meeting adjourned at 6:38 p.m.

Minutes submitted by Melissa Fuentes

These minutes attested by:

Elizabeth Kepyraitis

Community Council Board Secretary/Treasurer

November 3, 2022