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## Community Council

Board of Directors Meeting Minutes

REGULAR MEETING

July 25, 2024

### **Board Members Attendees:**

Elizabeth Kepuraitis, Vice President (virtual)  
Dinesh Kakwani (virtual)  
Ron Belmont, Director  
Kris James, Director  
Heidi Rosner, Director

### **Staff Attendees:**

Jenna Kohl, Executive Director  
Jona Davis, Deputy Executive Director  
Dee Nortman, Director of Finance & Administration  
Jackie Flores, Community Center & Amenities Director  
Lynette Whitener, Events & Recreation Director  
Amanda Jones, Procurement Specialist  
Jeopardy La Rue, Graphic Design Coordinator  
Jeff Shaw, IT Manager  
Cheri Maki, Executive Assistant

### **Excused Absences:**

Ethan Knowlden, President  
Rolland Dickson, Director

#### **I. Call to order.**

Elizabeth Kepuraitis called the meeting to order at 5:30 p.m.

#### **II. Roll Call; Establish Quorum**

A quorum was established via Roll Call.

#### **III. Adopt Agenda**

- ***Motion: To adopt the agenda.***
- ***Motioned by Ron Belmont; Seconded by Heidi Rosner; motion passed unanimously.***

#### **IV. Consent Agenda**

- ***Motion: To approve the minutes from the May 23, 2024, board meeting.***
- ***Motioned by Heidi Rosner; Seconded by Ron Belmont; motion passed unanimously.***

#### **V. Staff Reports**

Jona Davis, Deputy Executive Director, introduced new team members: Amanda Jones - Procurement Specialist; Cheri Maki - Executive Assistant; and Jeopardy La Rue – Graphic Design Coordinator. Deputy ED Davis also acknowledged recent anniversaries: Gabriela Ozuna – 2 years; Laura Spears – 4 years, Alaina Martoccia – 3 years and Nina Gertzman – 2 years.

Lindsay Vanegas, Arts & Education Coordinator, provided highlights of recent resident events, programs and recreation.

Dee Norton, Director of Finance and Administration went over the financial and benefit fee report.

**VI. Old Business**

**Consideration of DCSIP Add Alternative Door Hardware (Reserve Item)**

Jenna Kohl, Executive Director described the benefits of adding alternative door hardware costing \$57,597.28, including long-term cost savings compared to custom hardware, aesthetics, and uniformity.

- **Motion: To accept DCSIP Add Alternative Door Hardware as presented.**
- **Motioned by Kris James; Seconded by Heidi Rosner; motion passed unanimously.**

**VII. New Business**

**Public Affairs: Consider Support of Ballot Measures**

Chris Irish, Public Affairs Director discussed ballot measures 490 and 491.

- **Motion: To accept Support of Ballot Measures as presented.**
- **Motioned by Kris James; Seconded by Dinesh Kakwani; Motion passed unanimously with one abstention (Ron Belmont).**

**Consider Policy Revision: Community Center Access**

Jackie Flores, Community Center & Amenities Director recommended updating the method used to access the Community Center from fob to phone app.

- **Motion: To revise Community Center Access as presented.**
- **Motioned by Kris James; Seconded by Ron Belmont; motion passed unanimously.**

**Consider Community Center Facility and Activity Waiver**

Lynette Whitener, Events & Recreation Director announced that legal counsel recommended adding a Facility and Activity waiver for liability purposes.

- **Motion: To accept Community Center Facility and Activity Waiver as presented.**
- **Motioned by Ron Belmont; Seconded by Kris James; motion passed unanimously.**

**VIII. Member Open Forum**

No discussion.

**IX. Adjourn Meeting**

Meeting adjourned at 6:46 p.m.

Minutes submitted by Cheri Maki

These minutes attested by:

  
\_\_\_\_\_  
Dinesh Kakwani  
Community Council Board Secretary/Treasurer

Sept 26, 2024  
Date