



**DC Ranch Association – Board of Directors
Special Meeting Minutes
November 11, 2024
6 p.m.
The Homestead | Zoom**

Chaired By: Don Matheson

Board Attendees: Don Matheson, President; Iryna Sukhovolets, Vice President; David Underwood, Treasurer; Marla Walberg, Secretary; Dr. Phil Geiger, Director; Karen Gallivan, Director; David Young, Director

Staff Attendees: Jenna Kohl, Executive Director
Mike Wells, Director of Operations
Kim Visser, Director of Exterior Modifications
Davina Lunetta, Project Manager
Laura Spears, Accounting Manager
Cheri Maki, Executive Administrative Assistant (Recorder)

- I. Mr. Matheson called the meeting to order at 6:05 p.m. He then proceeded with a roll call, and a quorum was established with seven directors present. The agenda was adopted.
- II. The Board discussed the budget for 2025, stating that no significant programs were eliminated or reduced substantially.

Mr. Wells provided updates on two grants, one for \$132,000 and another potentially worth \$256,000. Mr. Wells clarified that the funds for the first grant should be received within a few months, while the second grant would require a 40% match from the community.

Next, the Board discussed the plan to extend the current security contract by three months at the current rate, with the intention to complete a six-month extension. The second three months would coincide with the start of an RFP process, which would be underway and hopefully approved by the intended date.

Ms. Kohl recommended the following next steps: the budget information will be shared with residents in advance for review. A meeting will be scheduled to present the budget and answer questions. An additional meeting will be scheduled as a backup in case more time is needed. The Finance Committee will review the budget and provide recommendations. If the budget deadline is not met, the current budget will automatically roll over to the next year.

III. Adjournment – Mr. Matheson adjourned the meeting at 6:45 pm